



Wiscasset Parks & Recreation Department

Community Market for Farmers & Crafters

Rules & Regulations

The Community Market for Farmers and Crafters is a program that has been created by the Wiscasset Parks and Recreation Department to provide an opportunity and location for our local farmers and crafters to show off and sell their products. The market will be organized and run by the Director and two other staff members of Wiscasset Parks and Recreation Department. Market membership will be required but also restricted to those on a first come, first serve basis. Membership will consist of not more than 30% of any like member. Membership registration is available and open to all Maine residents, farmers, crafters, local meat and dairy producers, distributors of Maine seafood, producers of baked and preserved goods. There will be a waiting list for all of those not given membership initially. This is for the purpose of any member dropping out or the expansion of the market.

Our first annual informational meeting will be held on Friday, April 8th, 2016. All members are encouraged to attend. This will be a great opportunity for any questions or concerns to get taken care of before the start of the season. All questions and concerns will be taken care of with the utmost responsibility by the Director and/or Staff at the WPRD. Before any significant changes are made there will be ample opportunity (14 days) for all members to have an input on the outcome of any said changes. Final decisions are ultimately up to the Director of the WPRD. Full time membership paid upfront before the season begins will be \$100.00 (approximately \$4.00 per week). We are also going to offer guest memberships at \$10.00 per week with a minimum purchase of 4 weeks. These weeks do not have to be consecutive. There will be a calendar set up for reserving weeks ahead of time.

The market is going to be open on **Wednesdays** from **June 1st thru October 19, 2016**. The market is going to take place in the rear part of the WPRD parking lot on Wednesday mornings from **9:00 am to 1:00 pm**. All full time members / vendors are required to be in their space from start to finish unless they have sold out of their products. Anyone who cannot make it to the market on any given Wednesday needs to give at least a 24 hour notice so that a waiting list member can be contacted and offered the space for the week at the rate of \$10.00 per day. All new members are on a probation period of one year. Memberships shall be for a fiscal year March 1st – February 28th (29th when applicable) all inclusive. Full time members accepted while the market is open (season long) will pay a pro-rated amount for the rest of the current season and then the full amount for every season there after.

Each market space will be purchased and operated by one member. All spaces are approximately 10' x 15' in size and will be marked out with green lines and numbers on the pavement (approx. one parking space). The number of spaces available will be determined annually by the WPRD. Space assignment will be decided by the WPRD, trying to separate like products. A plan of the spaces and where members will set up will be kept and made available by the WPRD. All spaces will be limited to one member per space, there will also be parking available on the back field driveway against the Wiscasset Middle High School fence line. When the weather enables, members will be able to park and/or set up on the grass area just behind the spaces and parking lot. Members are to have a neat, clean and appropriate displays for their products. All members are required to clean up their space at the end of each market.

The market shall consist of members selling a variety of food interests as well as locally made crafts. All products sold at the Market must be grown or made by the vendor (member). Vendors may arrange to sell specific Maine grown or Maine made products by others with prior approval of the WPRD. Vendors wishing to sell "buy in " products must apply for approval. Notice will be given to all members for comment and concerns before any approval will be given by the WPRD. Members that want to add or change the products they are selling need to also re-apply for approval, this is done so members that sell like products are given notice of a change in venue by other members.